

**Minutes of Annual General Meeting of
Davallia Primary School P&C Association Inc.
Tuesday 29 November 2022**

Leigh Walker, President opened the meeting at 7:41pm.

Present

Committee members: Leigh Walker (outgoing President), James Milne (outgoing Secretary), Erin Gaunt (outgoing Treasurer), Abby Nygren (outgoing VP), Tamara Maddock (outgoing Fundraising Coordinator)

Staff: John O'Neill (Principal) , Mark Leaning (Associate Principal), Candi Nelson (Manager Corporate Services)

DPS community members: Neroli Ridgewell

Apologies

Megan Varker, Margot Wilson, Belinda Popovski, , Susan Boswell, Cheraine Connell, Vicki-Lee Pride, Sunny Kendrick, Mel Bluntish,

Quorum - 8 voting members present

Previous Minutes

The minutes from the last Annual General Meeting were reviewed.

Motion:	That the Annual General Minutes dated Tuesday 7 December 2021 be accepted.		
Moved: James Milne	Seconded: Tam Maddock	Motion Carried	

Principals report – John O'Neill

See Principals report.

John also explained that there has been some community concern relating to the large trees that were removed for the new build. John explained that a tree planting will be done to replace these once the building is complete.

President Report – Leigh Walker

See speech

Acknowledged the community - core of the P&C

Thanked John and the staff.

Thanked all the volunteers

We all set great examples for our children as volunteers - spreading kindness

Special thanks to the teachers and the office/admin staff.

Treasurer's Report: Erin Gaunt

- See Treasures Audit report
- See last year's cash holding
- Erin took over in March and learning as she goes
- Presented the audit report 1 Oct 2021 - 30 Sep 22
- Bank balance at end of Sept was \$16000
- Did go as low as \$7000
- Disco and FFN were significant fundraising.
- Currently as at today - just under \$21,000

Solvency report - all voted unanimously to approve the audit and financial statement.

Motion to move the Auditors Report: All approved

Suggestion that at next year's budget meeting we cap the spending limit at lower.

Fundraising Coordinator: Tam Maddock

Disco - amazing event \$4200

Suggestion for next event - need away to get them in quicker

Sell tickets in advance

FFN - made approx \$7600

Silent disco was really good - play list ran out,

Silent auction - good

Book stall - good

BBQ amazing

Suggestions for next year

No face painting

Chocolate throw - very popular

Lollie stall - good amount orders

Just icypoles, not icecreams

Lights were great, but expensive - maybe go only 2 towers

Didn't get as many donations - only got \$1700 - budgeted for \$2800

Suggest other options for getting volunteering contributions

Get the DODS involved more.

See attached.

General Business:

- Nothing further

Election of office bearers: Run by John O'Neill

Thank you to all outgoing positions, all previous positions are now vacant.

President: - Nominations - Leigh nominated Neroli Ridgewell vote – unanimous, elected

Vice President: Leigh - vote – unanimous, elected

Treasurer: nomination: Erin- vote – unanimous

Secretary: (Nomination James – unanimous, elected

General Position Assistant Treasurer: Nomination Abby

General Class Rep Coordinator: (nominated Mel Bluntish - vote – unanimous, elected

General Fundraising Coordinator - (nomination Tam - vote – unanimous, elected - since pulled out)

Pending confirmation at the first meeting of 2023:

Disco Coordinator - Niki Merideth

Uniform shop Coordinator – Cheraine Winch (self nomination)

Book Club Coordinator – Eline Osborne (self nomination)

Grounds Committee Coordinator – Elissa Mawani, Fanny Menrath – unanimous, elected

Facebook administration – Leigh Walker, Candi Nelson - vote – unanimous, elected

(Honorary Auditor) – Frank Keeny

Cake Stall Coordinator – Mel Bluntish

Canteen Lunch Coordinator - Susan Hosking-Boswell - vote – unanimous, elected

Entertainment Book Coordinator – Cheraine Connell

Kiss n Ride Coordinator – Candi Nelson

End-of-Term Lunch Coordinator (Sushi) – vacant

Sustainability Coordinator – Elissa Mawani, Fanny Menrath – unanimous, elected

Motion to declare fees for 2023 - Moved Tam, Second Erin - remain at \$1

Motion – Neroli, Abby and Erin as signatories on the bank account – moved Tam, Second - Candi

Next General Meeting

Tuesday, 21 February, 2023, 7:30pm

James to liaise with Neroli for that meeting

Close of Meeting

8:43pm