



**Minutes of General Meeting of
Davallia Primary School P&C Association Inc.
Budget meeting
Tuesday, 20 February 2024
DPS Library (and via MS Teams)**

Present in the room

Committee members: Neroli Ridgewell (President), James Milne (Secretary), Faz Bashi (Treasurer), Ashleigh Shapland (Communications and Social Media Adviser)

Staff: John O'Neill (Principal), Candi Nelson (Manager Corporate Services), Mark Leaning (Associate Principal); Anna Agnello, Christine Lane, Vanessa O'Neill, Anna Burke, Shelley Antoni, Tanneal Burch, Julie Ryan, Elena Edwards.

DPS community members: Alycia Simmonds, Naomi Smith, Cheraine Connell, Felicity Hampson, Tarina Ventris, Adrienne von Bodenhausen, Amy Samuels, Ben Post, Erin Gaunt, Gabrielle Wood, Kirsten Barker, Leigh Walker, Mandy Brosnan, Melanie Fernie, Michelle Zoontjens

Present online

Committee members: Mel Bluntish (Class Rep Coordinator)

Staff: Sunny Kendrick

DPS community members: Joanne Lilly, Michael Boxer, Monika Manka, Jo O'Leary, Wayne Rushton, Liana Potts, Amy Williams, Daniel and Phuong Coward, Liam Dowling, Olivia Dowling, Elysia Bin Samat, James Gaughran, Lucy Ewers, Lauren Feilding

1. Acknowledgement of Country and introductions

Neroli welcomed everyone and opened the meeting at 7.32pm with an Acknowledgement of Country

2. Declaration of conflicts of interest

Nil

3. Apologies

Committee members: Nil

Staff: Nil

DPS community members: Nil

4. Previous minutes and actions from 30 October 2023 meeting

ACTIONS

- GKR Karate Club - Safety Awareness Initiative - ACTION: forward to Candi for the school's consideration - **complete**
- From Treasurer's report

- voting on payment of next wishlist item: Item 1 - recurring items allowance - \$25,000, but the school has hardly drawn down on this. Suggestion is for the school to claim more from item 1. ACTION: Erin to put a list together of all the claimed and unclaimed items and send to John and Candi for consideration of what else can be claimed this year - **complete**
- All agreed to rollover the playground 2023 wishlist funding to next year's 2024 wishlist (\$10,000) and call for wishlist items ahead of the first meeting of Term 1 2024. ACTION: P&C and school to arrange for the wishlist advertising to occur in week 1 of term 1 of 2024 and advertise the budget meeting as the first meeting of the year - **complete**
- Range of actions to prepare for FFN - all **complete**
- Davallia PS 50 year celebration discussion - **ACTION: holdover item for detailed discussion and planning to second meeting of 2024 - incomplete**
- From General Business:
 - Suggestion to call for class reps at the end of the year, so they are ready for week 1 of 2024. ACTION: Ash to provide text to Candi for inclusion in last newsletter of the year and to be included in email notification to all families about class list postings - **complete**
 - Need to make sure membership and wishlist lists are renewed in advance of the AGM and new year respectively. ACTION: James to contact Bernie to make sure that the membership list is rolled over before the AGM, and the wishlist item list has a new submission date before the start of the new year - **complete**

Motion: to accept previous minutes

Moved by Erin Gaunt; Seconded by Ash Shapland

5. Vacant positions to be voted in

- a. Fundraising Coordinator - **ACTION: holdover discussion to the next meeting**

6. Correspondence

- Base WF Pizza - school fundraising opportunity
- ACNC newsletter - including call for AIS **ACTION: Secretary to complete AIS report in consultation with Treasurer**

7. Principals report

(see attached)

8. Treasurer's report

(see also attached)

Treasurer provided verbal report only. Cash balance - \$38, 568.25 (Total - including \$10,000 for the playground)

●

Motion to accept Treasurer's verbal report.
 moved Leigh Walker; seconded Ash Shapland

9. Fundraising report

Neroli Ridgewell identified that in the absence of a Coordinator, there is no report for the meeting. However:

- The 2023 FFN raised more than \$5000
- Community picnic - not fundraising event for P&C - some food trucks
 - Netball club raising money

10. Budget meeting

After robust discussion and consideration by voting members of all wishlist items presented (see also attached powerpoint presentation), the following are the results:

Proposed item	Value (\$)	Majority vote Y/N	Total number of votes	Number of 3, 2, 1 priority votes			Priority	Note
				3	2	1		
Recurring items	24,750	Y					1	Not voted on - compulsory
Junior Nature playground equipment (committed from 2023)	10,000	Y					2	Not voted on - committed in 2023
Decodable Readers and Play Based/Sensory Equipment	2,747	Y	74	9	20	7	3	It was agreed the cash balance allowed the purchase of this item immediately

Musical Instruments for a more Contemporary Music Education	6,140	Y	27	2	4	13	7	
15 x iPads and 1x Charging Station - year 4/5 The charger for this item was subsequently donated by PCLocs	7,454*	Y	34	7	4	5	6	
Davallia Primary School Construction Club: STEM sets and storage	3,270	Y	43	8	6	7	5	
30 x iPads and Covers - ECE (school advised to put headphones on hold)	14,460*	Y	59	15	5	4	4	
Art Room Whiteboard	324	N						Not voted on - school already funded
Uniform shop hanging racks and pedestal fan	160	N						Not voted on - considered part of recurring costs

Real friendships programs for students and associated professional learning for staff	1,595	N					8	Not voted on - school to discuss implications for teachers - delay consideration to meeting 1 of Term 3.
Set of loan unisex swim gear - rashies and boardies (size 6-16)	965	N						Majority voted no
Choir Jackets	1,287	N						Majority voted no - students to be allowed to wear school jackets in cold weather
TOTAL of agreed and prioritised wishlist items	68,821							

* prices reduced after the meeting following updated quotes from the school.

11. General business

- New online payment system - Ash Shapland

Not discussed: **ACTION: to be discussed at the next meeting**

Next Meeting:

Tuesday, 26 March 2024 at 7.30pm

Close of Meeting

9:20pm