



**Minutes of General Meeting of
Davallia Primary School P&C Association Inc.
Tuesday, 10 September 2024
DPS Library (and via MS Teams)**

Present in the room

Committee members: Neroli Ridgewell (President), James Milne (Secretary), Ashleigh Shapland (Vice President and Communications and Social Media Adviser), Faz Bashi (Treasurer)

Staff: John O'Neill (Principal), Candi Nelson (Manager Corporate Services), Mark Leaning (Associate Principal); Vanessa O'Neil (Teacher)

DPS community members: Samantha Vallerine, Linda Waiblinger, Alycia Simmonds, Cheraine Connell, Billee-Jo Eames, Amber Allen, Jared Rowe, Leigh Walker

Present online

Committee members: Michelle Zoontjens (Assistant Treasurer)

Staff: Sunny Kendrick (Associate Principal)

DPS community members: Amy Pilkington, Anna Burke, Mandy Brosnan, Carina Lancaster, Elyssia Bin Samat, Erin Gaunt, Magdalena Hasiuk, Katie ?, Kirsten Barker, Mel Bluntish, Phuong Coward, Susan Rawlings, Susan Hosking-Boswell

1. Acknowledgement of Country and introductions

Neroli welcomed everyone and opened the meeting at 7.33pm with an Acknowledgement of Country

2. Declaration of conflicts of interest

Nil

3. Apologies

Committee members: Nil

Staff: Nil

DPS community members: Suzy Rogers, Stina Frantzich Gardiner

4. Previous minutes and actions from 6 August 2024 meeting

ACTIONS

- ATO reporting - Ash to find out who's name is currently registered with the ATO and see if we can update. **Still to be completed.**
- Faz to arrange credit card from Post Office for testing. **There are fees so no longer pursuing this option. Returning to individuals using their own personal credit cards and Faz will reimburse within 24 hours.**
- Emerging Youth Real Friendships Course for year 4 and ups - John to advise of outcome of staff meeting once this has occurred, and item to be added to agenda for

next meeting if supported by staff. **Staff are pursuing 'Everyday Speech' as the preferred option - seeking quotes for wishlist inclusion next year.**

- WACSSO Conference - 24-25 August at Crown - forward to Ash for consideration - **Complete**
- Base WF Pizza food truck for school events to be forwarded to fundraising team - **Complete**
- Alysia's feedback on wishlist voting. Ash to provide copy of John's response. **Complete**
- Open night posters - school to share these with Ash for distribution to everyone. **Complete**
- Food truck WWCC - John to check if this is mandatory - **Complete**
 - John has confirmed that there is no requirement for Food truck operators to hold a WWCC. The activity is out of school hours and not specifically for children. Children in this instance are in the care of their parents.
- Open night: **Complete**
 - Abby to discuss with John for ideas on sausages and buns
 - Michelle Zoontjens to arrange cash float

Motion: to accept previous minutes

Moved by Faz Bashi; Seconded by Candi Nelson

5. Correspondence

- WACSSO Certificate of Membership - displayed for everyone at the meeting.

6. Principal's report

Prior to speaking to his regular report, John asked to address the matter of shade at Faction Carnival. Key points from John's statements as follows:

- John asked that his 'open door' policy be used by concerned parents in future, rather than the social media petition used in this instance.
- John advised that the terms of the online petition has caused great concern for a number of staff who are worried that they will be publicly humiliated if parents aren't happy with the way events are organised in the future.
- John identified that a lot of good will may be lost with the staff as a result of the petition, in particular many of them questioning the future management of all outdoor activities such as camps, lapathon and swimming lessons at the beach.
- John suggested that lapathon may well need to be move to the morning to avoid high/extreme UV ratings, but this would mean no colour or water as students could not return to class wet and covered in paint.
- John considers that this is a 'knee-jerk' reaction from the staff and he is managing that.
- John considers that the matter is now closed following his broadcast email to the school community on 4 September 2024 in which he stated:
- *"For future carnivals, the school will engage the services of an external marquee provider to erect and dismantle shade structures for the day. This will not only provide shade and shelter from the elements, it may also negate the need to postpone carnivals should the forecast be for inclement weather (slightly wet). Although the school endeavoured to source marques this year, with the short notice following the postponement from Thursday, this was not achievable. It is being considered to hold the carnival a week or two earlier next year to ensure sufficient alternate dates are available ensuring marquees can be sourced."*

Alycia Simmonds requested a 'right of reply'. Alycia's key points are summarised as follows:

- Alycia considers that the petition was not a knee-jerk reaction, with the issue of shade at faction carnival having been raised at previous P&C meeting, notably at the 2023 budget meeting.
- Alycia has spoken to a number of parents who have presented the issue to the P&C on previous occasions as well.
- Alycia stated that John has previously said he wouldn't erect them if they were funded, so P&C voted against it. This statement was refuted by John and Leigh Walker.
- Alycia considered that the P&C couldn't address the issue, so she pursued the petition idea - gaining 200 signatures in a few hours.
- Alycia considered this demonstrated how many parents are wanting action.
- Lapathon is only for an hour - so don't really need shade provided.
- Carnival is an all day event - staff and students got sunburnt.
- Shade is part of standard local government event management policy and also referenced the Department of Education's guidelines on the matter. She mentioned these have a reference to timeframes for events, indicating that short events such as lapathon and swimming lessons would not require shade.
- Alycia has no idea how the media got involved. She had not contacted the media.

Following this there was more discussion on the need or otherwise for shade at short-duration events where it was generally agreed that this would not be necessary - only all day events like faction carnival.

John proceeded to present his report (copy attached to Minutes)

John added that there has been some recent cases of antisocial behaviour at the school after hours that have involved the Police, including:

- Suspected drug use on the weekends
- Fire and explosion of aerosol cans

John finished by advising that the asbestos fencing is planned for replacement during the school holidays.

7. Treasurer's report -

(see Treasurer's Report attached)

Current cash balance - approx \$23,000

From wishlist:

- Item 1 - unlikely to spend all and Leigh would like some money for crates for storing graduation decorations - there is money in the infrastructure fund - \$200
- Items 2, 3, 4, 5, fully paid
- Item 6 - musical instruments \$6410 - there is enough money to pay for these, so it was suggested that this remaining item be paid. All agreed.
- All wishlist items that can progress this year have now been funded and paid.

Motion to accept Treasurer's report and agreeing to pay for the musical instruments \$6410 and Leigh's containers \$200

moved: Samantha Vallerine; seconded Linda Waiblinger

8. Fundraising report

Amazing few weeks - see attached Fundraising Report

- Fathers Day raffle - raised \$1924
- Faction Day - \$1900
 - Subway - \$500 - good to be on Flexischools - made it easier
 - Coffee still to come
- Halloween disco - 25 October \$8 entry only (extra for pizza)
- FFN - 22 November
 - Silent auction
 - New Carine bike shop is suggesting he could run a raffle for bikes as well - through his store, on behalf of the P&C
 - Silent disco
 - Bouncy castle - in the undercover area - asking Care for Kids to pay for half
 - Dunk tank
 - Chocolate throw - school to donate the chocolate
 - Food trucks - pizza, donuts, icecream
 - Staff to run a sausage sizzle - proceeds to go to the P&C
 - Candi to arrange a musician
 - Lighting towers - Classic hire - volunteers will need to be picked up and dropped off.
 - Face painting - gold coin donation - maybe (preference to make it a free event)
 - \$10 donation per family - to be collected by the class reps
- Crazy Camel fundraiser with Kindy tea towels
- Susan Rawling's bus trip - A3
 - Lots of interest - third bus required
 - Significant donation expected afterwards

Leigh suggested the idea of personally thanking volunteers and letting them know how much money they helped raise for the P&C.

Action - Faz to do the maths after each event to determine money raised per volunteer

Action - Ash to do the communication, providing the volunteer names are known

9. Construction Club update from Miss Vanessa O'Neil

Miss O'Neil thanked the P&C for the grant. It has become an extremely successful program. Each week the students are getting new experiences. Using the new undercover area. Lots of team work being displayed.

Coming up: Sustainability committee/RAP committee/Construction Club collaboration to create a mural.

Lots of support from parents, school community, etc with donations, especially Lego - lots of Lego!

John added that Vanessa's passion hasn't wavered and she is a key reason for its success.

10. General business

Vacant roles in 2025 - to be advertised

- Mel May - stepping out of uniform shop - so second helper needed
- Michelle Zoontjens - stepping out of Assistant Treasurer role

Update on Groundskeeper - Jaren Rowe

- John and Jared have met and walked the grounds to identify projects. The main project identified was the need for re-coating nature playground area.
 - **Action** - Jared to arrange a busy bee day for this and communicate with P&C on preferred date.

Next Meeting:

Tuesday, 29 October 2024

Close of Meeting

9:13pm

How do I become a Member of Davallia Primary School Parents and Citizens Association? Click on:

<https://davalliapspc.square.site/product/become-a-member/6>