



**Minutes of General Meeting of  
Davallia Primary School P&C Association Inc.  
Tuesday, 24 February 2026  
Budget meeting  
DPS Library (and via MS Teams)**

**Present in the room**

*Committee Executive:* Jeremy Martin (President), James Milne (Secretary), Faz Bashi (Treasurer). Amy Mackney (Vice President), Sam Vallerine (Fundraising Coordinator), Heather Parish (Class Rep Coordinator), Tess Allen (Grounds/Sustainability Coordinator).

*Staff:* John O'Neill (Principal), Mark Leaning (Associate Principal), Candi Nelson, Julie Ryan, Tanneal Burch.

*P&C and community members:* Bridie Suckling, Sean Myles, Elliott Bolitho, Mandy Brosnan, Nicole Berlingery, Pip Fiscus, Ebony Schroeder, Alex Schoderbueck, Natasha Anderson, Sarah Cummuskey, Cheraine Connell, Sam Beare, Kirsten Barker, Misty Chew.

**Present online**

*Committee Executive:* Dave Hawkey (IT Coordinator), Jessica Stricklan (Communications Coordinator), Sharon Ridley (Canteen Coordinator), Suzy Rogers and Amy Williams (Grounds/Sustainability Coordinators).

*Staff:* Sunny Kendrick (Associate Principal).

*P&C and community members:* Dee Hedayat, Olivia Dowling, Felicity Hampson, James Gaughran, Jemima Heley, Jo O, Laetitia [surname not displayed], Lauren Feilding, Liana Slevin, Marjan [surname not displayed], Ashleigh Shapland, Susan [surname not displayed].

41 voting members present.

**1. Acknowledgement of Country and introductions**

Jeremy welcomed everyone and opened the meeting at 7.31pm.

**2. Declaration of conflicts of interest**

Nil

**3. Apologies**

*Committee Executive:* Michelle Zoontjens (Assistant Treasurer)

*Staff:* Nil

*P&C and community members:* Nil

**4. Previous minutes and carryover actions**

- From first meeting Term 4 2025 (28 October 2025):

1. From correspondence:
    - a. Poynter PS P&C Ladies Night fundraiser – **Action:** Sam to follow-up on the corro. **Complete**
    - b. Email from Natalie Dagleish – wanting to change the speech and hearing screening provider – **Action:** Neroli to forward to school admin for consideration as to whether the school might like to change provider. **Complete – no change in provider**
  2. **Action:** Faz to arrange for audit of financial statement before AGM – **Complete**
  3. FFN - Volunteer callout to come – **Action:** Felicity Hampsen to put a call out for volunteers on Social media and in next school newsletter – **Complete**
  4. Sustainability Team - **Action:** Sub-committee to source a hose (using recurring grounds keeping budget) and liaise with the school for key to access taps for plant watering during non-school times. **Complete**
  5. IT matters:
    - a. Gmail accounts might not be forwarding – **Action:** Dave to follow up **Complete**
    - b. Wishlist link – **Action:** Dave to check that it is working in readiness for next year’s budget meeting **Complete**
    - c. Membership list – **Action:** Dave to see if the square site access can be simplified for ease of use for minute mail-outs, etc. **Complete**
  6. AGM preparation:
    - a. **Action:** Neroli to arrange wine and cheese **Complete**
    - b. **Action:** Neroli to draft a notice and send to school **Complete**
    - c. **Action:** Mark to send an email to all new Kindergarten parents – after 1 December – with link to membership and website **Complete**
- *From 2025 AGM (9 December 2025):*
7. 2025 Award Ceremony: **Action:** School to invite the two nominees to the Award Ceremony **Complete**
  8. Class Rep call out for 2026: **Action:** Mel Bluntish to ask current class reps to send out a call for 2026 class reps in advance of the end of the school year. Interested people to notify Heather Parish (after class lists go up on last day). **Complete**
  9. New Office Bearers: **Action:** James to update all roles on ACNC and WACSSO websites **Incomplete**
  10. P&C credit card option: **Action:** Faz to review credit card options for use by the P&C and report options to meeting 1 of 2026 - **Carryover to next meeting**  
**Action – Faz to contact WACSSO to see if they recommend a credit card service provider – report back to the next meeting**
  11. Budget meeting preparation:
    - a. **Action:** John to ask teachers to think about items for the 2026 wishlist before the end of this year if possible. **Complete**
    - b. **Action:** Jess Stricklan to put out comms about wishlist nominations early in the new school year. **Complete**

<p><b>Motion: to accept previous minutes</b></p>
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<p>Moved by Mandy Brosnan; Seconded by Heather Parish</p>
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**5. Correspondence**

- WACSSO information email - various
- WACSSO State Council Term Election – Perth North Electorate  
**Action:** James to include both emails with minutes.

## **6. Principal's report**

See attached

## **7. Treasurer's report**

(see Treasurer's Report attached)

Current cash balance – approx. \$38,258

After recurring budget (\$25,000), we have \$13,000 to spend straight away)

Spent approx. \$52,000 last year.

<b>Motion to accept Treasurer's report</b>
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moved: Cheraine Connell; seconded Sam Vallerine.
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## **8. Fundraising report**

Sam Vallerine provided a list of events that the Fundraising Team is considering for the year:

- End of term HCB day – date TBC
- Easter raffle – maybe
- Rider to school day – March
- Mother's Day raffle in May
- Possibility of a second disco – in June
- Pirate Day – June
- End of term sushi lunch in July
- Faction carnival and Subway lunch in Sept
- Lapathon – Sept
- Halloween disco – Oct
- FFN - November

## **9. Budget meeting**

- a. Proposal presentation, discussion (including for and against)
- b. Voting and priority allocation.

See final prioritised wishlist attached. Members are reminded of the following:

- that wishlist items that received the same number of votes (e.g, the three sixth priority items), will need to be considered by the P&C members for which gets funded first, at the time that funds are available to pay for these items. Excel has simply listed these items in ascending dollar value.
- The P&C typically raises around \$50-60,000 each year.
- Items on the priority list that don't get funded this year will need to be re-submitted next year for consideration as part of the 2027 budget setting.

## **10. General business**

Nil

## **Next Meeting:**

Tuesday, 31 March 2026

**Close of Meeting**

9:26pm