

School Board Meeting Minutes

DAVALLIA PRIMARY SCHOOL

DATE:	10 th May 2023	Meeting No.	3/2022	CHAIR PERSON:	Adrian Fuller
TIME:	4.08 pm	MINUTE SECRETARY:			Sunny Kendrick

ATTENDEES:	John O'Neill, David Perry, Adrian Fuller, Mark Leaning, Dan Davis, Simon Haworth, Nick Shmakov, Mandie Shean, Sunny Kendrick
APOLOGIES:	

Ge	ITEM	LED BY	DISCUSSION / PROGRESS REPORT	ACTION & TIMELINE
1.	WELCOME, WELCOME TO COUNTRY & APOLOGIES	AF		
2.	MINUTES OF PREVIOUS MEETING	AF	<i>Minutes from the previous meeting were table. Moved by XX and seconded by XX.</i>	<i>Accepted unanimously</i>
3.	ACTIONS ARISING	AF		
4.	CONFIRMATION OF AGENDA	AF		<i>Confirmed</i>
5.	DISCLOSURE OF INTERESTS	AF	<i>None</i>	<i>Discussed and noted.</i>
6.	PRIORITY ITEMS 6.1 2021 One-Line Budget	CN	<i>CN presented the One Line Budget (update)</i>	<i>Discussed and noted.</i>
7.	OTHER MATTERS 7.1 Principal's Update	JO	<ul style="list-style-type: none"> Two new staff members French – Colleen Carter has joined the team for Term 2. Semester 2 Carolyn Vinton will instruct French. This has been a problematic position to fill. Huge thank you to relief 	<i>Discussed</i>

			<p>teacher Anne De Courtenay who has supported the school throughout Term 1 undertaking the French role.</p> <ul style="list-style-type: none"> Year 6 – David Bailey. Due to medical reasons, Megan Hawes was forced to relinquish her position in Year 6. David also holds a teaching position at Lake Gwelup PS. 	
8.	8.1 RAP Committee	JO	<ul style="list-style-type: none"> Important to have Board representation on this Committee <i>XX nominated XX. AF unanimously elected.</i> 	<i>XX unanimously elected.</i>
	8.2 Board Self-Assessment Survey	JO	<ul style="list-style-type: none"> Thanks to all who completed the survey Board discussed areas of focus 	<i>Foci identified, action plan to be presented at the next meeting</i>
	8.3 Business Plan – Leadership Aspirant Level 3 Teacher Program	JO	<ul style="list-style-type: none"> As a result of retirement, currently DPS has no qualified Level 3 Teachers JO presented a proposal to the Network of Schools for an aspirant program 8 staff across the Network indicated interest with 3 from DPS – Shelley Antoni, Shannen Mott, Adrienne Rintoul 	<i>Letter of congratulations from the Board</i>
	8.4 Clean Energy Technology Fund (update)	JO	<ul style="list-style-type: none"> 32.h kw system to be installed on the ELC roof 63 x 500-watt panels to be installed. Projected savings for the school \$14,000 All savings to the school to be retained at the school for further sustainability projects. 	<i>Installation to occur either 22/5/2023 or 29/05/2023</i>
	8.5 Public School Review (PSR)	JO	<ul style="list-style-type: none"> Date – 14th June 2023 A Director and a Peer Reviewer School Board can be scheduled around 3pm Electronic School Assessment Tool (ESAT) to be presented to the Board at the next meeting 	<i>Discussed Board members available to attend review</i>
	8.6 National Schools Opinion Survey (Parents)	JO	<ul style="list-style-type: none"> Survey closes Friday 12th May 	<i>Full survey analysis to be presented at next meeting</i>

			<ul style="list-style-type: none"> • Preliminary report was tabled noting we are on track to meet our BP goal of all survey points to be 4.2 or greater • Some comments indicate a lack of understanding of some school operations 	
	8.7 Next Meeting	JO	<ul style="list-style-type: none"> • Due to the PSR occurring in Week 8, request was made to hold the next meeting in Week 7 being 7th June 2023 where the full ESAT will be presented. 	<i>Next meeting to be held in Week 7 (07/06/2023)</i>
9	9.1 Other Business		<ul style="list-style-type: none"> • 	
			<ul style="list-style-type: none"> • 	
			<ul style="list-style-type: none"> • 	
			<ul style="list-style-type: none"> • 	

MEETING CLOSED:	5:40PM	SIGNED:		NEXT MEETING:	7 th June 2023
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