

School Board Meeting Minutes

DAVALLIA PRIMARY SCHOOL

DATE:	11 th May 2022	Meeting No.	1/2022	CHAIR PERSON:	Adrian Fuller
TIME:	4.00 pm	MINUTE SECRETARY:			Simon Haworth

ATTENDEES:	John O'Neill, David Perry, Adrian Fuller, Mark Leaning, Dan Davis, Simon Haworth, Nick Shmakov (late)
APOLOGIES:	Sunny Kendrick, Mandie Shean

Ge	ITEM	LED BY	DISCUSSION / PROGRESS REPORT	ACTION & TIMELINE
1.	WELCOME, WELCOME TO COUNTRY & APOLOGIES	AF		
2.	MINUTES OF PREVIOUS MEETING	AF	<i>Minutes from the previous meeting were table. Moved by John and seconded by Dan</i>	<i>Accepted unanimously</i>
3.	ACTIONS ARISING	AF		
4.	CONFIRMATION OF AGENDA	AF	<i>Confirmed</i>	<i>Confirmed</i>
5.	DISCLOSURE OF INTERESTS	AF	<i>None</i>	
6.	PRIORITY ITEMS	CN		
	6.1 2021 One-Line Budget		<i>CN presented the One Line Budget for 2022</i>	<i>Discussed and noted.</i>
	6.2 Draft 2022 Budget	CN	<i>CN presented the 2022 Funding Agreement</i>	<i>Discussed, noted and signed by Chair</i>
7.	OTHER MATTERS			
	7.1 Principal's Update	JO	<i>Report was tabled.</i>	<i>Discussed</i>

8.	8.1 Election of Board Chair	JO	<ul style="list-style-type: none"> • Board Chair Position spilled • Dan nominated Adrian Fuller. Seconded David. Nomination accepted • AF duly elected unanimously 	<i>AF elected as Chair for 2022</i>
	8.2 Meeting Days and Times and Frequency	AF	<ul style="list-style-type: none"> • Board to meet 8 times per year • Term 1 (2), Term 2 (2), Term 3 (2), Term 4 (2) • Wednesday Week 3 & 8 commencing 4pm • Duration no longer than 2 hours max 	<i>Adopted</i>
	8.3 Code of Conduct	JO	<ul style="list-style-type: none"> • Code of conduct tabled • Board to peruse and ensure this is respected in all board business 	<i>Tabled</i>
	8.4 Terms of Reference	ML	<ul style="list-style-type: none"> • Terms of Reference tabled 	<i>Tabled</i>
	8.5 2021 Annual School report	JO/ML	<ul style="list-style-type: none"> • <i>Tabled for discussion</i> • <i>Revised format for 2021 due to COVID impacts on schools</i> • <i>David moved the report be accepted, seconded by Adrian</i> 	<i>Discussed Unanimously approved</i>
	8.6 COVID-19 Update	JO	<ul style="list-style-type: none"> • <i>We are experiencing a spike in positive cases in students</i> • <i>Students from Year 3-6 do not need to wear a mask even if they are a close contact</i> • <i>Increasing numbers of staff impacted with relief very tight. We are yet to access the central pool for relief</i> • <i>11, 150 RAT kits to be distributed to the community</i> • <i>20 x RATs per student</i> • <i>Parents must collect from class in the PM</i> • <i>Distribution commences Thursday 12th May 2022</i> 	<i>Discussed</i>
	8.7 Capital Works	JO	<ul style="list-style-type: none"> • Acoustic upgrades to the Senior and Junior under covered areas is now complete • New under covered are build is costed at \$1.75M 	<i>Discussed</i>

			<ul style="list-style-type: none"> • Process is well under way with numerous meeting with Department of Finance, DoE and Architects • Music Room, under covered area, food preparation and storage all included • Multimedia equipment has been negotiated in the build • Playgrounds to be negotiated 	
	8.8 Clean Energy Technology Fund	JO	<ul style="list-style-type: none"> • DPS successful in first round grants system • Solar panels to be installed • Time frame – Nov 2022-Mar 2023 	<i>Discussed</i>
	8.9 Election of New Board Member	JO	<ul style="list-style-type: none"> • Board has requested advertising of 1 position • Other members with expiring tenures to be advertised later in the year. 	<i>Board position to be advertised during Term 2</i>

MEETING CLOSED: 5:06 pm

SIGNED:

NEXT MEETING:

15th June 2022