

School Board Meeting Minutes

DAVALLIA PRIMARY SCHOOL

DATE:	26 th October 2022	Meeting No.	3/2022	CHAIR PERSON:	Adrian Fuller
TIME:	4.00 pm	MINUTE SECRETARY:			Simon Haworth

ATTENDEES:	John O'Neill, David Perry, Adrian Fuller, Mark Leaning, Dan Davis, Simon Haworth, Nick Shmakov
APOLOGIES:	Mandie Shean, Sunny Kendrick

Ge	ITEM	LED BY	DISCUSSION / PROGRESS REPORT	ACTION & TIMELINE
1.	WELCOME, WELCOME TO COUNTRY & APOLOGIES	AF		
2.	MINUTES OF PREVIOUS MEETING	AF	Minutes from the previous meeting were table. Moved by JOand seconded by AF.	Accepted unanimously
3.	ACTIONS ARISING	AF	Head Boy and Head Girl title. Discussed at staff meeting with staff happy to leave the titles for 2023 and give it some thought for 2024. Feeling was not to address it until there was a need.	
4.	CONFIRMATION OF AGENDA	AF	Confirmed	Confirmed
5.	DISCLOSURE OF INTERESTS	AF	None	
6.	PRIORITY ITEMS	CN	CN presented the One Line Budget (update)	Discussed and noted.
	6.1 2021 One-Line Budget			
	6.2 2023 Draft Budget	CN	CN tabled the proposed draft budget for 2023. XX moved the 2023 Voluntary Fees and Charges Schedule is accepted. XX seconded	Unanimously accepted

7.	OTHER MATTERS			
8.	8.1 Capital Works and Remediation Works	JO	<ul style="list-style-type: none"> • Works on schedule • Preparation for slab pour • Expected brick work to commence before school returns • A Block to be inaccessible during the holidays due to ceiling replacement 	<i>Approved</i>
	8.2 Staffing Update	JO	<ul style="list-style-type: none"> • Davallia will be fully staffed for 2023 • Additional staff taking leave in 2023 <ul style="list-style-type: none"> - Christine Lane - Sophie Thorn 	<i>Discussed</i>
	8.3 Associate Principal Position	ML	<ul style="list-style-type: none"> • Process is complete • Panel consisted of 3 x Level 5 Principal's and 1 x Level 3 Associate Principal. • Shortlisted and Interviews were conducted • Sunny Kendrick was the successful applicant and has been appointed permanently to the position • Announcement will be made at the Presentation Assembly 	<i>Discussed</i>
	8.4 2023 Projected Enrolment	JO	<ul style="list-style-type: none"> • 553 to commence 2023 • School is not considering out of boundary application 	<i>Discussed</i>
	8.5 What's Coming Up in 2023	JO	<ul style="list-style-type: none"> • An updated Business Pplan will be presented to the Board for approval • Public School review will be conducted in Week 8 Term 2, 2023 	<i>Discussed</i>
	8.9 Other			

MEETING CLOSED:

5:17PM

SIGNED:

NEXT MEETING:

30th November 2022