

# School Board Meeting Minutes

DAVALLIA PRIMARY SCHOOL

<b>DATE:</b>	3 <sup>rd</sup> August 2022	<b>Meeting No.</b>	2/2022	<b>CHAIR PERSON:</b>	Adrian Fuller
<b>TIME:</b>	4.00 pm	<b>MINUTE SECRETARY:</b>			Sunny Kendrick

<b>ATTENDEES:</b>	John O'Neill, David Perry, Adrian Fuller, Mark Leaning, Dan Davis, Simon Haworth, Sunny Kendrick, Mandie Shean
<b>APOLOGIES:</b>	Nick Shmakov

Ge	ITEM	LED BY	DISCUSSION / PROGRESS REPORT	ACTION & TIMELINE
1.	<b>WELCOME, WELCOME TO COUNTRY &amp; APOLOGIES</b>	AF		
2.	<b>MINUTES OF PREVIOUS MEETING</b>	AF	<i>Minutes from the previous meeting were table. Moved by AF and seconded by DP.</i>	<i>Accepted unanimously</i>
3.	<b>ACTIONS ARISING</b>	AF		
4.	<b>CONFIRMATION OF AGENDA</b>	AF	<i>Confirmed</i>	<i>Confirmed</i>
5.	<b>DISCLOSURE OF INTERESTS</b>	AF	<i>None</i>	
6.	<b>PRIORITY ITEMS</b> 6.1 <b>2021 One-Line Budget</b>	CN	<i>CN presented the One Line Budget for 2022</i>	<i>Discussed and noted.</i> <i>-A Block iPads &amp;- Speech Screening still need to be paid for by P&amp;C.</i>
7.	<b>OTHER MATTERS</b>			

8.	<b>8.1 Election of new Board member</b>	AF	<ul style="list-style-type: none"> <li>• One application – DR</li> <li>• Experience – teacher with finance background</li> <li>• Board discussed the need for diversity on the Board to better represent the community.</li> <li>• Board felt educators were well represented as well as accountancy</li> <li>• Board has decided not to accept the application and readvertise.</li> <li>• AF to contact DR to thank him for his application and explain the boards position</li> </ul>	<i>Discussed. Board did not accept the application and will readvertise for another member.</i>
	<b>8.2 COVID Update</b>	JO	<ul style="list-style-type: none"> <li>• School continues to manage the effects of the pandemic very well</li> <li>• JO acknowledged it is getting very tight in regards to finding relief</li> <li>• Another distribution of 20 x RATS for students</li> <li>• Wave peak is expected Week 4-6</li> <li>• Mask wearing is encouraged indoors but not mandated</li> <li>• Book Week/Open Night will be held Week 5 and masks will be encouraged.</li> </ul>	<i>Discussed</i>
	<b>8.3 Schools Clean Energy Technology Fund</b>	JO	<ul style="list-style-type: none"> <li>• Solar panels to be installed (Nov-March)</li> <li>• Site visit identified two install sites – ECE, B Block</li> <li>• 37.8kW system, ~105 panels</li> <li>• Annual savings of \$4000+</li> <li>• Funds expected to be directed into other sustainability projects.</li> </ul>	<i>Site plan tabled JO to follow up re: vandalism</i>
	<b>8.4 Capital Works</b>	JO	<ul style="list-style-type: none"> <li>• Tender documents are now live</li> <li>• Build commence Nov 2022, concludes May/June 2023</li> <li>• Air conditioning infrastructure provision included (not units)</li> <li>• Playground contingencies (\$64,000)</li> <li>• Parking and Kiss and Drive Chaos flagged. COJ have been approached to provide advice. K &amp; D may even be shut down for the duration of the build.</li> </ul>	<i>Discussed</i>

	<b>8.5 2023 Kindy Enrolments</b>	<b>JO</b>	<ul style="list-style-type: none"> <li>• Applications closed 22<sup>nd</sup> August 2022</li> <li>• No. of Students – 58 applications received  M - 23 (40%)  F - 34 (60%)</li> <li>• In Catchment – 47 (82%)</li> <li>• Out of Catchment – 10 (18%) 7 are existing families with siblings, 3 are new to our school</li> <li>• 3 x Kindy groups proposed</li> </ul>	<i>Discussed</i>
	<b>8.6 Staffing 2023</b>	<b>JO</b>	<ul style="list-style-type: none"> <li>• <i>At this early stage, JO does not see a great deal of change amongst staff</i></li> <li>• <i>Greg Perry to retire with Joel Warner already appointed as PE Specialist Teacher</i></li> <li>• <i>2<sup>nd</sup> Associate Principal position to be advertised this year.</i></li> </ul>	<i>Discussed</i>

<b>MEETING CLOSED:</b>	4:44pm	<b>SIGNED:</b>		<b>NEXT MEETING:</b>	7 <sup>th</sup> September 2022
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