



**Minutes of General Meeting of
Davallia Primary School P&C Association Inc.
Tuesday, 25 February 2025
DPS Library (and via MS Teams)**

Present in the room

Committee Executive: Neroli Ridgewell (President), James Milne (Secretary), Faz Bashi (Treasurer)
Staff: John O'Neill (Principal), Mark Leaning (Associate Principal), Mary Strohfeld, Julie Ryan
P&C and community members: Ashleigh Shapland, Mel Bluntish, Sarah Bradshaw, Mundy Brosnan, Jessical Strickland, Samantha Vallerine, Laura Feilding, Leigh Walker, Laura Introna, Kirsten Barker, Cheraine Connell, Bodo von Bodenhausen, Linda Waiblinger, Amy Williams, Heather Parish, Merrinda Kuenen, Kelly Cox, Tess Allen

Present online

Committee Executive:

Staff: Nil

P&C and community members: Amy Mackney, Lliana Slevin, Olivia Dowling, Trudy Davey, Liam Dowling, Suzy Rogers, James Gaughran

1. Acknowledgement of Country and introductions

Neroli welcomed everyone and opened the meeting at 7.31pm.

2. Declaration of conflicts of interest

Nil

3. Apologies

Committee Executive: Michelle Zoontjens (Assistant Treasurer)

Staff: Candi Nelson (Manager Corporate Services), Sunny Kendrick (Associate Principal); John O'Neil

P&C and community members: Nil

4. Previous minutes and carryover actions from actions from 29 October 2024 meeting and 2024 AGM

ACTIONS

- *From first meeting Term 4 2024:*
 - a. ATO reporting/updating registered contact. Neroli to contact WACSSO representative to seek advice on how to resolve this matter. - **Outstanding** - Neroli to follow-up with local Federal Member - Ian Goodenough
 - b. Faz to do the maths after each event to determine money raised per volunteer; and Ash to do the communication to personally thanks volunteers after each event, providing the

volunteer names are known. To be parked and actioned in 2025 - **Outstanding** - Faz to action

- c. Jared to arrange a busy bee day for recoating the nature playground area and communicate with P&C on preferred date. - **Outstanding** - John to give Grounds and Sustainability team a list of what needs to be done.
- d. 2025 disco reminders:
 - i. P&C to ensure communications go out as part of tickets sales to remind of no phones; and **Outstanding** - to be actioned at the time of the event
 - ii. Re-evaluate whether the yr3s go with juniors or seniors in advance of the disco next year. **Outstanding** - to be considered closer to the time
- From 2024 AGM:
 - e. Neroli to seek advice from WACSSO on how often we need to change auditor. **Outstanding** - Neroli to action
 - f. Faz to seek two other quotes for the Audit next year - **Outstanding** - Faz to Action
 - g. James to ensure that Faz gets added to the ACNC annual reporting when it is submitted next year - **Complete**

Motion: to accept previous minutes

Moved by Leigh Walker; Seconded by Ash Shapland

5. Remaining vacant committee positions

- Fundraising associates
- Grants coordinator
- Affiliates coordinator

All positions remain vacant following the meeting.

6. Correspondence

- ACNC Annual Information Statement - due 31 March 2025 - **ACTION: James to complete**
- WACSSO State Council Elections 2025 - Perth North Electorate - call for nominations

7. Principal's report

See also attached

Mark Leaning presented the Principal's report in John O'Neill's absence.

8. Treasurer's report

(see Treasurer's Report attached)

Current cash balance - approx \$39,000

- Everything funded from last year's wishlist - but haven't received invoice (\$6,410) for music instruments.
- So we start the year with approx \$32,000.
- We haven't yet received voluntary contributions yet (should get another approx. \$24,000 at the end of March) all going well.

Motion to accept Treasurer's report

moved: Leigh Walker; seconded; Mel Bluntish

9. Fundraising report

Sam Vallerine provided an update as follows

- Community picnic - small, but good event. Suggestion to re-brand for next year as 'younger years meet and greet' and to start straight after school. Move to another night of week to avoid clash with sport. It was good to have the following in attendance:
 - Kids in sport
 - Carine Cats FC for the sausage sizzle
 - Face painter
 - Ice cream donated
- Polling place on 8 March election
 - doing sausage sizzle
 - need volunteers call going out
- Ride to school 21 March - drinks, fruit, yoghurt
- Hot cross bun M/T on 8 or 9 April

Later in the year

Halloween disco

Family Fun Night

End of term lunches

10. Budget meeting

- a. Proposal presentation, discussion (including for and against)
- b. Voting and priority allocation.

See final wishlist attached.

With regard to the 'Neurominded workshops' item, an email from John O'Neill was read out to advise that he would still need to conduct due diligence on this item before the school could formally adopt the idea.

ACTION: John to conduct due diligence on the 'Neurominded workshops' item to determine if it can be funded.

Note: during the meeting, following the whiteboard vote count, an Excel formula was applied to the list to self-order the items and calculate cumulative total to determine what items could be agreed for payment based on current bank balance. It was agreed that the items list in green text in the attached list could be paid for immediately.

It is also noted that there are three items on the list that received six votes and two that received three votes. The Excel formula automatically ordered these in descending dollar value. There was no further discussion at the meeting about which item should be prioritised over any other. It is

therefore suggested that when it comes time to fund any of these items, then discussion can be held at future meetings to determine final prioritisation. Action added to Minutes accordingly.

ACTION: Members to discuss the final priority of the following items that all received the same number of votes, at a future meeting when the budget allows for their funding:

Six votes

- ICT support for P&C
- Year 1 decodable readers
- Beach cleanup

Three votes

- C block classroom resources
- Kindy garden tap

11. General business

Nil

Next Meeting:

Tuesday, 1 April 2025

Close of Meeting

9:20pm