



**Minutes of General Meeting of
Davallia Primary School P&C Association Inc.
Tuesday, 11 August 2026
DPS Library (and via MS Teams)**

Present in the room

Committee Executive: Jeremy Martin (President), James Milne (Secretary), Faz Bashi (Treasurer), Sam Vallerine (Fundraising Coordinator), Suzy Rogers (Grounds/Sustainability Coordinators).

Staff: Sunny Kendrick (Associate Principal – representing the Principal); Mark Leaning (Associate Principal)

P&C and community members: Elliott Bolitho, Pippa Fiscus

Present online

Committee Executive:, Amy Williams and Tess Allen (Sustainability Coordinators), Sam Beare (Communications Coordinator);

Staff: Nil.

P&C and community members: Cheraine Connell, Daniel l’Ons, Kirsten Barker, Alex Schoderboeck

1. Acknowledgement of Country and introductions

Jeremy welcomed everyone and opened the meeting at 7.30pm.

2. Declaration of conflicts of interest

Nil

3. Apologies

Committee Executive: Heather Parish (Class Rep Coordinator), Michelle Zoontjens (Petty Cash Coordinator), Claudia Kelly (Cake Stall Coordinator).

Staff: John O’Neill (Principal), Candi Nelson (Manager Corporate Services)

P&C members: Nicole Berlingeri, Lauren Feilding

4. Previous minutes and carryover actions

From 12 May 2026 meeting

- a. Credit card for P&C (carryover from previous meeting)
 - Faz to arrange set up of new bank account with him as the signatory, and arrange for two P&C debit cards in advance of the next meeting. **Carryover to next meeting**
- b. Fundraising related
 - Jeremy to request that Sean be encouraged to arrange corporate sponsorship (from his business and others in his year cohort) for the playground - \$30,000. Liaise with Communications Coordinator – **Complete**

Motion: Whether to proceed with obtaining corporate sponsorship
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Moved by: Jeremy Martin. For: 1 vote. Against: all other attendees.

This matter to be re-addressed should a dedicated Grants/Corporate Funding Coordinator position be filled in the future.

- c. From Fundraising Report
 - New Communications Coordinator to create a post about seeking corporate sponsorship for the new playgrounds - **Complete**

From 16 June 2026 meeting

- a. From correspondence
 - Correspondence items 1-3 to be included with Minutes – **complete.**
- b. From Treasurer's report
 - Faz to send Sam Vallerine the figures on her events so she can double check with what she has - **Complete**
 - Faz to send quotes and invoices for the deck and the long jump pit to the school so it can pay and the P&C will reimburse the school. **Complete**
 - John to advise staff to progress with purchase and invoicing for items 4, 5 and 7 ASAP - **Complete**
 - James to include agenda item to discuss mural project in detail at the next meeting – **Complete**
 - Faz to look into the benefits of registering the P&C to become a Deductible Gift Recipient (DGR) **Complete**
 - Cost involved - \$2000
 - Members decided to park the idea for now
 - **Action: James to note that for the next AGM we will try and reinstate the Grants/Corporate Funding Coordinator who can look into the benefits of registering the P&C to become a Deductible Gift Recipient (DGR) and pursue corporate sponsorship opportunities more.**
 - James and Jeremy to provide Faz with a signed copy of the Minutes and certified copies of their ID so Faz can submit the forms to Westpac – **Complete**
- c. From fundraising report
 - James to include agenda item for next meeting to discuss whether to hold a BBQ at FFN – **Complete**
- d. From general business
 - John and Suzy to discuss further the matter of furniture for the new deck - **Complete**

Motion: to accept previous minutes

Moved by: Sam Vallerine; Seconded by: Suzy Rogers

5. Correspondence – see attached to Minutes

1. Win a \$100 gift voucher! Complete WACSSO's 2026 Services Survey
2. News from the ACNC: July 2026
3. News from the ACNC: August 2026

6. Principal's report

See attached – presented by Sunny Kendrick

7. Special Item – discussion on Wishlist item – mural project

- The question was asked as to whether we have to use the artist that was put forward in the Wishlist meeting or can we use a school artist?
- Answer: No. All agreed that this cannot be done without the Wishlist submission being retracted first and voting on it again next year.

Action: Lauren Fielding to present at the next meeting on the size and price guide, and provide an accurate quote (what can the nominated artist do for \$7000), based on the measurements of the wall around the new deck area.

Action: carry over a vote on the final budget to the next meeting.

8. Treasurer's report – including Wishlist progress

(see Treasurer's Report attached)

Current cash balance – approx. \$58,840

All agreed to fund the next wishlist item – decodable readers for year 2 \$540

Motion to accept Treasurer's report and fund item 9
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moved: Suzy Rogers; seconded: Pippa Fiscus
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9. Fundraising report

- Disco- presale tickets \$5600 profit
 - All agreed that it was worth holding a second disco
 - Sushi - \$793 – kids love it
 - Pop Corn Machine – hire vs purchase
 - Committee agreed out-of-session to purchase using recurring budget for P&C infrastructure - \$500
 - Open night BBQ – sausage sizzle
 - Up to 6:30pm
 - Gives volunteers a chance to get around to classrooms
 - Faction Carnival
 - Coffee Lady and Pitch Inn
 - Subway lunches through flexi schools – volunteers need to help distribute
 - Zinc and hair spray to be sold before hand – Faction captains to help – Felicity to supervise
 - Icy poles at lunch time – volunteers needed
 - Coloured items to be sold at cake stalls in advance of the event
 - No cake stall
 - Dads of Davallia
 - Sat 12 September – Sorrento Bowls Club
 - 2:30pm - \$30 (includes one drink)
 - Week 10 – colour run – Icy poles at lunchtime
 - FFN
 - 27 Nov – week 7 term 4
 - Dunk tank and inflatables booked – Care for Kids have donate funds for this
 - Silent disco, face painters and lighting towers booked
 - Four food trucks
 - BBQ discussion?
- Vote:
- Yes: None
- No: All
- Police and Ambulance attending
 - Hampers – all year groups are doing one – Class Reps are arranging, trying to arrange sponsors and donors – all donations need to be goods and services, not cash.
 - Crazy Camel – tea towels for end of the year presents
 - Community Wine Fundraiser – 12 bottles for \$140

- P&C to get \$40
- Fundraising Team to discuss with John
- Halloween Disco – Thursday 29 October 2026
 - Concern from Nikki Meridith that she wasn't asked to organise the last one
 - Fundraising Team to ask if she wants to do it again – but she needs to consider the changes implemented by the Sustainability Team
 - Suggestion to have three separate discos
 - K/PP – junior – (starts earlier – 4pm)
 - 1-3 – middle – 5-6pm
 - 4-6 – upper – 6:15 – 7:30pm
- All agreed to trial for Halloween

10. Grounds/Sustainability Team update

Question was asked as to whether the recurring budget (\$2000) could be rolled over – answer no. But additional items could be included as Wishlist items for next year.

11. General business

- Book fair and book club
 - Next year – no EFTPOS machine
 - Sunny has offered to use a school iPad with the app downloaded
- FFN silent disco needs three devices
 - **Action:** requires further discussion between Sam and Mark about using old school iPads

Next Meeting:

Tuesday, 15 September 2026

Close of Meeting

9:15pm